

DIRECT DEPOSIT APPLICATION FORM

Please complete the information below for Direct Deposit. Direct Deposit allows your paycheck's net amount to be automatically deposited into your bank account. Please call your bank if you need to know the net amount of your check. Do not call our office for the net amount of your Direct Deposit.

Office #	<u>441</u>	Office Name	<u>Jennifer Temps, Inc.</u>
Employee Name: (Print)	_____		
Social Security #:	_____		
Name of Bank:	_____		
Bank Telephone #:	_____		
Account Type:	Checking Account #:	_____	
	Savings Account #:	_____	
	ABA Bank Routing #	_____	
	(9 digit # before account #)		

*****ATTACH A COPY OF A VOIDED CHECK WITH CHECKING ACCOUNT INFO*****

I authorize the company to deposit my net pay directly into the bank account named above. This authorization will remain in effect until I notify the company, in writing, that I wish to discontinue this service or until the company has notified me that it has terminated the direct deposit service. I understand that the notice to discontinue will be acted upon by the company during the next available payroll cycle after receipt of notice.

Signature _____ Date _____

Banking regulations require a notification process that takes a minimum of two payroll cycles.